

OFFICE OF THE PRINCIPAL
PATTAMUNDAI COLLEGE, PATTAMUNDAI

NOTICE

No 858

Dt. 12/09/2020

An urgent meeting of the Research and Seminar Committee is going to be held in the office of the undersigned at 12.30 pm on 12th September 2020 i.e. today. All the members of the committee are requested to participate the same without fail.

Committee Members:-

1. Dr Pramod Kumar Samal. *AS*
2. Dr Nilamani Lenka. *AS*
3. Dr Dushasan Parida. *DP*
4. Dr Ramesh Kumar Sahoo. *RKS*
5. Mr. Sanjib Kumar Dash. *Sanjib Dash*

Principal
Principal
12.9.20
Pattamundai College

Copy forwarded to: - Guard File/Staff Common Room.

**OFFICE OF THE PRINCIPAL
PATTAMUNDAI COLLEGE, PATTAMUNDAI**

No. 357 /Dt. 06/03/20

OFFICE ORDER

The following members of the Construction Committee are requested to attend a meeting at 4.00 pm today in the office of the undersigned to discuss ~~any~~^{and} settlement of different construction works of the college.

Members.

1. Prof. R.K Senapari, Reader in Sociology. *R.K. Senapari*
2. Prof. S.K Dash, Reader in Commerce. *S.K. Dash*
3. Dr. S.C Dash, Reader in English. *S.C. Dash*
4. Prof. P.K Swain, Reader in Odia. *P.K. Swain*
5. Prof. R.K Behura, Lect. in History. *R.K. Behura*
6. Dr. R.K Sahoo, Reader in Physics & Account Bursar. *R.K. Sahoo*
7. Dr. P.K Samal, Reader in History. *P.K. Samal*

S.K. Dash
Principal C-3-4

Pattamundai College

Copy to:- Person Concerned / Staff Common Room / Guard file.

O/C

CONSTRUCTION COMMITTEE
Pattamundai college, pattamundai

The meeting of College Construction Committee was held on dt.06.03.2021 at 4.00 pm in the office of the Principal under the chairmanship of Prof. ALN Dash, Principal.

The house conveyed a special thanks to Hon'ble MLA, Mr. Dhruva Sahoo, for sanctioning a sum of Rs.30.00Lakh to the college from his MLA LAD Fund for construction of College Boundary Wall, Computer Centre, and completion of Auditorium respectively (Rs.10.00 Lakh each).

Earlier Hon'ble MLA has provided Rs.7.00 Lakh to the college for construction of 450 running feet Boundary wall from Botany Department to back side of Odia Department from his MLA LAD Fund. Now it was decided to provide the matching share expenditure for the 450 running feet wall coping, angel fitting and barbed wire fencing from college C.D Fund to the BDO, Pattamundai.

It was further decided to construct 1150 running feet of boundary wall from back side of Odia department to the back side of room no-8 and from Boys' hostel side to pond side. Honb'le MLA has already given Rs.10.00 Lakh from his MLA LAD for this purpose to construct 544 running feet. And it was decided in the meeting to construct rest of the 606 running feet and the expenditure cost will be borne by the college out C.D fund. In this regard, the Asst. Executive Engineer of Pattamundai Block has given an estimate of Rs.9.00 Lakh for construction of wall and Rs.2.75 Lakh for wall copping, angel fitting and bared wire fencing. The said amount shall be given to the BDO,

Pattamundai for the execution of the construction of boundary wall and other fittings.

As per the previous G.B resolution, the Construction of Computer Centre shall be done this year which consists of extension of ground floor near Odia department and 1st floor above the History & Odia departments. In this regard, Honb'le MLA has already provided Rs.10.00 Lakh out of his MLA LAD. As per the estimate prepared by the Asst. Executive Engineer, Pattamundai Block, additional Rs.10.00 lakh is required to construct the civil work of the 1st floor of Computer Centre. The said amount will be borne by the college as per the budgetary provision and it will be given to the BDO, Pattamundai for execution of this work.

Further it was resolved by the members that MLA has sanctioned Rs.10.00Lakh for the completion of Auditorium and rest of the amount shall be borne from college Development Fund as matching share to complete the Auditorium in to an usable condition. The said amount will be provided to BDO, Pattamundai for execution of the work.

Further there was a discussion for utilization of State Infrastructure Grant, Govt. of Odisha amounting to Rs.15.00 Lakh to complete the 1st floor construction of Commerce Building. It was resolved that out of this grant of Rs.15.00 Lakh the expenditure for the construction of First Floor and Stair-case from Library Side shall be met. Besides this Grant of Rs.15.00 Lakh, rest of the amount required to complete the Building shall be borne by the College as matching share. This amount will be given to the BDO, Pattamundai for execution of the work.

Finally, the meeting was ended with vote of thanks to the Chair by Prof. P.K Swain, Reader in Odia of this college.

Approved

Date

Dt. 06th March, 2021.

Abhinav Laxminarayan Das,
06.03.2021 Principal, Pattamundai College

Members Present

1. Soanod Kumar Samal.

2. Ramash Kumar Saha.

3. Sanjib Kumar Das

4. Pramod Kumar Sahoo.

5. Sarat Chandra Das.

6. Ranjita Kati Saha.

7. Rajan Kumar Behara

8. Abinash Panda

A meeting of College Construction Committee was held on dt. 21.12.2020 at 12.30 P.M. under the Chairmanship of the Principal, Prof. A.L.N. Dash.

That, the members of the Committee made a proposal to renovate the Toilet-rooms of the Principal's anti-room and the office-Toilet of the College for the purpose of NAAC visit.

Considering the need of the works, it was resolved to prepare an approximate estimate from the Competent Engineer. It is further decided to employ one labour Contractor for supply of labourers and all the payments for labourers and purchase of materials, shall be made directly to the party/firms or through the Executants of the work by a cheque/NEFT or RTGS.

Shri Ranjan Kumar Behura, Lect. in History was unanimously decided to execute both the works and the cost of the materials shall be finalized by inviting quotations from the firms.

The work includes demolition of the partition wall, sanitary fittings, floor and wall tiling, etc to improve the standard of the Toilets.

Lastly, the meeting was ended with vote of Thanks to the chair by Prof. P.K. Swain, Lect. in Adis.

Members Present in the Meeting:

1. Prasad Kumar Samal


21/12/20
PRINCIPAL

PATTAMUNDAL COLLEGE

2. Ranjita Khatun
3. Prasad Kumar Swain
21.12.2020

4. Ranjan Kumar Behura

Resolution No - 11

Resolution No - 11

THE HOD'S MEETING OF SCIENCE DEPARTMENT HELD ON
19.01.2021, AT 12.30PM.

The HOD'S Meeting of Science Department was held on dated 19.01.2021 at, 12.30 pm under the chairmanship of Prof. A.L.N.Dash Principal, in the office of the principal.

The following Resolutions were adopted in the HOD'S Meeting.

1-The HOD'S of all Science Departments were requested to submit their Departmental profile immediately for the submission of Self Study Report.

2-It was decided that for preparing the Departmental Profile the concerned departments are required to contact Sri S.Mishra, Lect. In economics and Smt.N.Swain, Lect, in Education for their doubt clear

At last, the meeting was closed with a vote of thanks by Dr.R.K.Sahoo, Reader in Physics.

Approved
A.L.N.Dash
10.2.21

A meeting of the Construction Committee was held on 15.10.2020 at 12.30 P.M. under the Chairmanship of the Principal, Prof. ALN Dash to discuss about the proposal of renovating the Principal's office of the College.

That, the members of the Committee proposed for Gibson sealing with sealing lights, sealing and Wall painting/colouring immediately owing to the ensuing NAAC visit to the College.

Considering the viability of the proposal, it is resolved to prepare an approximate estimate from the competent person. It is resolved that, at first wooden sealing and tight-fitting works to be done then colouring of the sealing and walls to be initiated for which a Labour Contractor shall be employed to supply Carpenters, Electricians & Painters.

It is further resolved that all the payments shall be made directly to the firms/Labour Contractors for supply of materials and labourers to the College or through the Executants of the work by Cheques/RTGS/NEFT and the cost of the materials are to be finalized by inviting quotations.

As per the decision of the members, Prof. P.K. Sama Reader in History of this College shall execute the works as early as possible.

The meeting was ended with vote of thanks to the Chair by Sri Pramod Ku. Swain, Lect. in Odia.

Signature of the Members Present:

1. Pramod Kumar Swain

2. Ranigat Kanti Swain 15.10.2020.

3. Pramod Kumar Swain


15.10.20

PRINCIPAL

PATTAMUNDAL COLLEGE.

Dt - 12.10.2020.

As per the application of Sri Dilip Kumar Bhuyan, Reader & HOD, Zoology, there is a need for construction of a cement slab with tile roof & fitting of two grills at the departmental entrance & department office window for the smooth conduct of practical classes. The slab should be constructed in the department corridor measuring 30ft length, 2ft height & 4ft width. Regarding this a construction committee meeting was held on 12-10-2020 under the chairmanship of Principal, Pattamundai college, Pattamundai.

It was decided by the committee that ^{the} construction of a slab & fitting of grills as proposed by HOD Zoology, will be started under execution & supervision of Sri D.K. Bhuyan, HOD Zoology. Sri Bhuyan shall execute the work & all necessary materials for the above said purpose will be supplied from the college general stock.

Members present in the meeting:-

1. Prasad Kumar Samal
2. Ramash Kumar Sahoo
3. Prasad Kumar Sahoo
4. Ranjan Kumar Behera
5. Ranjita Kanti Sahoo

[Signature]
12-10-20
Principal
Pattamundai college

RESOLUTION No. 04.

Construction Committee,
Pattamundai College, Pattamundai.

DE. 14.08.2020

The Construction Committee of the Pattamundai College, Pattamundai conducted a meeting under the Chairmanship of Principal, Prof. ALN Dash on dt. 14.08.2020 at 1.00 p.m. to discuss about some minor constructions for the beautification of campus, in view of NAAC visit.

1. That, members of the Committee adopted resolutions to construct BRICK TREE-RINGS/WALLS around the big trees in front of College Administrative Building and besides the inner-roads connecting to the Library and Auditorium Hall.

2. It is decided that all the works will be done on daily-wage basis and the payment of wages shall either directly paid to Labour Contractor or to the work executant once in a week through cheques/NEFT/RTGS. The College will provide all requisite construction materials for this purpose.

3. Further, it is decided that Prof. P.K. Swain, Lect. in Odia shall execute the work and make necessary arrangements for payments to the parties. Prof. R.K. Senapati shall supervise the works.

Lastly, the meeting was ended with vote of thanks ^{to the chair} by Prof. R.K. Behura, Lect in History.

Members Present (signatures)

1. Pramod Kumar Samal (Adm. Officer)

2. Ramesh Kumar Sahu 14.8.2020

3. Jangam Lal 14/8/2020

4. Pramod Kumar Samal 14.8.2020

5. Rajan Kumar Pradhan 14.8.20

6.


14.08.20
PRINCIPAL,
PATTAMUNDAI COLLEGE

Resolution No=05

DT. 12.10.2020

As per the application of Sri B. Roul, Sr. Lecturer in Physics and Seminar In-charge to repair the roof and Wall Leakage and to replace the broken Windows, a meeting was conducted by the Construction Committee under the Chairmanship of the Principal on dt. 12.10.2020.

It was decided by the Committee to repair ~~the~~ immediately the wall and roof leakage, Electrification repairing and Cement painting of the Seminar Hall. It was decided that Sri B. Roul, Seminar In-charge of physics shall execute the work and all necessary materials for repairing will be supplied from the College general stock. Further, the labour charges shall be paid directly to the Labour Contractor or to the Executant through Cheque/NEFT/RTGS.

Members present in the meeting:

1. Prasad Kumar Senani 12/10/20
Principal
Pattamundai College,
Pattamundai
2. Ranjita Kati Ingle
Reader in Sociology, 12.10.2020
3. Ramesh Kumar Sahu Accounts Officer 12.10.2020
4. Prasad Kumar Senani 12.10.20
5. Rajendra Kumar Patra 12.10.20

Resolution No 10

Resolution No 10

THE HOD'S MEETING OF ARTS DEPARTMENT HELD ON
18.01.2021, AT 2PM

The HOD'S Meeting of Arts Department was held on dated 18.01.2021, at 2pm under the chairmanship of Prof. A.L.N.Dash Principal, in the office of the principal.

The following Resolutions were adopted in the HOD'S Meeting.

1-The HOD'S of all Arts Departments were requested to submit their Departmental profile immediately for the submission of Self Study Report.

2-It was decided that for preparing the Departmental Profile the concerned departments are required to contact Sri S.Mishra, Lect. In economics and Smt.N.Swain, Lect, in Education for their doubt clear

At last, the meeting was closed with a vote of thanks by Dr. N.Lenka, Reader in Odia.

A/Principal
18.01.21
10.2.21

The HoD meeting of the Arts Department
Held on 18.01.2021 at 2 PM.

Members present:-

- ① Prana Kumar Samal .
- ② Pradyumn Pradhan, H.O.D. Economics
- ③ Manoj Panda.
- ④ Nibedita Pradhan. Pat. SG
- ⑤ Nibedita Nayak . H.O.D. Edn.
- ⑥ Sarat Chandra Das. H.O.D. English
- ⑦ N. Samant Singh H.O.D. Odia
- ⑧ Srimanti K. Sena HoD. Philosophy

The HoDs Meeting of Science & Commerce department
held on 19.1.2021 at 12:30 PM.

members present -

- ① Pramod Kumar Samal
- 2 Dushasan Patra
- 3 Anjali Kumari Dash
- 4 Sanjay Kumar Dash
- 5 Ramesh Kumar Saha
- 6 Anand Kumar Patra

RESOLUTION NO-09

The Hostel Committee Meeting held on 13.01.2021 at 1.00 pm

The Hostel committee meeting was held on 13.01.2021 at 1.00 pm under the Chairmanship of Prof. A.L.N Dash, Principal in the Office of the Principal.

The following resolutions were unanimously adopted in the Hostel committee meeting

1. It was decided that the monthly hostel establishment fees of both Boys & Ladies hostel will not collect from April 2020 to December 2020. But the monthly establishment fees of both the hostels will collect from the month of January 2021.
2. The employees engaged in both the Hostels will not be paid their monthly remuneration from April 2020 to December 2020. In exigency, the sweeper and security may be paid.
3. For the development of both the Hostels Rupees One Lakh each will be provided by the college out of the college development fund and the superintendent of both the Hostels are required to estimate the budget of their respective hostels as soon as possible.

At last, the meeting was closed with vote of thanks by Dr. P. Rout, Reader in Odia.

Approved
A.L.N Dash
13.1.2021

Hostel Committee Meeting held on DT. 13.1.2021
Time - 12:30 PM.

Members present: -

- 1 - Pramod Kumar Samel .
- 2 - Ramesh Kumar Sahoo
- 3 - Rabintra Kumar Panda
- 4 - Nirmala Kumar Sahoo
- 5 - RN Madhusmita Parida
- 6 - Dr. Premalata Rout
- 7 - Laxmidhriya Patra
- 8 - Baikunth Charan Rout

RESOLUTION No- 8

HOD Meeting, Dated on 04.01.2021, Time : 12.30 pm

A meeting of all HODs was held under the Chairmanship of Prof. A.L.N Dash, Principal in the office of the Principal.

The following resolutions were unanimously adopted in the HODs meeting.

1. The Physical classes of +2 2nd year & +3 3rd year will start on 08.01.2021 & 11.01.2021 respectively.
2. Grouping at +2 level will be made consisting of 64 students.
3. Theory and practical classes of +2 science will start simultaneously. The courses will complete as per Govt. time line.
4. Theory and practical classes of +3 5th semester will be held as per the syllabus.
5. The project work of +3 3rd year will give focus in advance.
6. The online +3 1st semester (Arts, Science & Commerce) classes will continue simultaneously with 5th Semester physical classes.
7. The feedback forms of +3 3rd year (Arts, Science & Commerce) students will collect by the concerned department.
8. The Parent-Teacher meet will be held on virtual mode during the month of January.

Lastly, the meeting was ended with vote of thanks by Dr. N. Lenka, Reader in Odia.

Approved
A.L.N Dash
4.1.21

THE HOD'S meeting, Held on 04.01.2021.
Time - 12.30 P.M.

Members Present: -

1. Prasad Kumar Samal.
2. N. Suman Kumar
3. Dusharini Parida
4. Sarat Chandra Das
5. Sanjay Kumar Dash.
6. Dilip Kumar Behera.
7. Manoj Parida
8. Arun Kumar
9. Ajit Kumar Singh
10. Nibedita Pradhan
11. Jagannath Behera - a
12. Nibedita Nayak.
13. Srinivas Kumar.
14. Ramesh Kumar Sahoo

RESOLUTION NO -7

HOD'S MEETING

DEPARTMENT OF ARTS, HELD ON DATED 27.11.20, TIME-12.30 PM

A Meeting of all HODs of Arts Department was held under the chairmanship of Prof. Adhikari Laxminarayan Dash, principal on dated 27.11.2020 at 12.30 pm, in the office of the Principal.

The following Resolutions were unanimously adopted in the HOD,s Meeting.

1. It was decided that the courses of +3 & 5th Semester shall be Completed on or before 07.12.2020, positively.
2. The data Base of the students and also their result sheets for the session 2017-18, 2018-19 & 2019-2020 are to be prepared at the earliest and the concerned departments are requested to keep it in their departments carefully for internal verification.
3. The seminar Library books must be purchased before 15th December 2020 by all the departments and submitted their bills & vouchers for payment.
4. It was decided that the +3 1st year classes shall be commenced from 09.12.2020.

The meeting was ended with a vote of thanks by Capt. Manoj Kumar Parida, Reader in Sociology.

Manoj Kumar Parida
27.11.20

THE HODS MEETING OF ARTS DEPARTMENT
HELD ON 27.11.2020.
Time - 12:30 P.M.

MEMBERS PRESENT

- 1 - Pramod Kumar Samal, HOD, History
- 2 - Mohi Pouda, H.O.D. Sociology
- 3 - Pradyumna Pradhan, H.O.D. Economics
- 4 - Sarat Chandra Das, H.O.D. English
- 5 - Nibedita Pradhan, H.O.D. Political Science
- 6 - Swimanta K. Jena, H.O.D. Philosophy
- 7 - Nibedita Nayak, H.O.P. Educational

Resolution No-06

THE HOD'S MEETING OF THE SCIENCE DEPARTMENS HELD DATED ON
DATED 25.11.2020 AT 12.30 PM, Pattamundai College.

A meeting of all HOD's of science department, Pattamundai College was held on 25.11.2020 at 12.30 pm in the Principals office under the chairmanship of Prof. Adhikari Laxminarayan Dash. The following resolutions were unanimously adopted.

1. All the science departments are to be prepared the estimate for the purpose of equipments at an earliest in an urgent manner.
2. The Botany department has not yet prepared the list of required articles and equipments. The head of department is advised to take this matter urgently and seriously. Necessary steps should be taken to repair all Microscopes.
3. It was decided that before 5th December, 2020 all department works will be completed. The department heads were requested to pay attention urgently in this regard.
4. It was decided that the Science Magazine will be published for the session 2020-2021. Sri D. K. Bhuyan, Reader in zoology and Sri A. pandab , Lect. In mathematics were requested to expedite it.
5. The HODS are requested to focus for the completion of of+3 5th&3rd semesters on or before 15th December, 2020.

AT last the Meeting was closed with a vote of thanks
by Sri D. K .Bhuyan, Reader in Zoology.

Approved
A. Dash
25.11.20

The HOD'S Meeting of the Science
Department, held on dt. 25.11.2020
Time at - 12.30 P.M.

Members Present.

- 1- Pramod Kumar Samal (Administrative BLSat)
- 2- Ramesh Kumar Sahoo H.O.D Physics
- 3- Arabinda Paul, HOD Mathematics
- 4- Anjali Kumari Dash, H.O.D, Prof any
- 5- Dasharath Panda, HOD, Chemistry.
- 6- Dilip Kumar Bhoja, HOD, Zoology

Resolution No-05

THE HOD'S MEETING OF THE SCIENCE DEPARTMENTS HELD ON DATED ON
DATED 25.09.2020 AT 12.30 PM, Pattamundai College.

A meeting of all HOD's of science department, Pattamundai College was held on 25.09.2020 at 12.30 pm in the Principals office under the chairmanship of Principal, Prof. Adhikari Laxminarayan Dash. The following resolutions were unanimously adopted in the HOD's Meeting for the session 2020-2021.

1. The HOD'S of all the department of Science are requested to update their departmental Equipments and Infrastructure on or before 15.11.2020. The budgetary provisions have been made approximately in this regard.
2. Each department will be provided Rs.1,00,000 (Rupees One Lakh) only towards their Infrastructure development and Equipment purchase.
3. The HODS are advised to focus more on Equipments and less on Infrastructure.
4. The department concerns are advised to make the estimation of their departmental Equipments and Infrastructure works and submit it in the college office and after the approval of estimation payment will be made as and when required.
5. The department Heads are required to submit their estimation in the office within a week.

At last, the meeting was closed with a vote of thanks by Dr. Ramesh Kumar Sahoo, Reader in Physics.

Approved
L. M. Dash
25.9.20

The HOD'S Meeting of the Science Departments
Held on dated 25.09.2020
Time At. 12.30 P.M.

Members present

1. Pramod Kumar Samal (Administrative Bursar)
2. Dilip Kumar Bhuyan
3. Dinesh Chandra Samal
4. Hemant Paul
5. Ramesh Kumar Sahu
6. Ajay Kumar Dash

Resolution NO-01.

HOD Meeting, Dated- 07.07.20

Pattamundai College.

A meeting of all HODs of different departments of Pattamundai college held on 07.07.2020 at 11 AM in Principal's office, under the chairmanship of Principal. The following resolutions were adopted unanimously: -

1. All the HODs are requested to submit the departmental time table for online classes.
2. Class duration^{for} each online class will be 1.5 hrs for three days.
3. All HODs are also requested to arrange Webinar of the department, consulting IQAC of the college.
4. The HODs are also advised to arrange two extramural seminars & one state level seminar of the concerned department.
5. Question bank of Sem-I to Sem-XI should be submitted in IQAC by end of July 2020.
6. Extramural (02 Nos) seminars should be completed by each & every HODs teaching departments within the month of July 2020.

The meeting was ended with vote of thanks by
Dr. N. Lenka, Leader in Odia.

Approved

Dr. Lenka
7.7.20

HOD MEETING

Dated - 07.07.2020

Time - 11.30 AM.

Members Present :-

1. Pragnod Kumar Samal - History
2. Nishamans Kumar Ojha
3. Dilip Kumar Bhowmik - Zoology.
4. Jagannath Bhowmik, Lect. Voc.
5. Sarat Chandra Das.
6. Anjali Kumari Das
7. Manoj Panda
8. Sanjay Kumar Das.
9. Ramesh Kumar Sahoo H.O.D. Physics
10. Arun Lal, HOD Mathematics
11. Nibedita Nayak. HOD Education.
12. Nibedita Pradhan. H.O.D Political Science
13. Subhasis Mishra, Lect in Economics
14. Srivanta K. Jena HOD, Philosophy
15. Dusharan Panda, HOD, Chemistry

Resolution NO-02

HOD, meeting, Dated - 05.09.2020, Time - 12 Noon.
Pattamundai College.

A meeting of all HOD's of different departments of Pattamundai college was held on 05.09.2020 at 12 Noon, in Principal's office, under the chairmanship of Principal Prof ALN Dash. The following resolutions were made unanimously:-

- 1) The 3rd sem Question bank (to per the new syllabus) will be produced on or before 11.09.20 in the IQAC of college.
- 2) The SSR will be submitted in the month of December-2020 & the NAAC team will visit in the month of Jan-2021 tentatively as suggested by IQAC coordinator Dr. Dinesan Prinda.
- 3) The teachers profile will be produced on or before 18.9.20 in IQAC.
- 4) The Academic Audit of different departments will be completed in the month of September 2020 or in the 1st week of Oct'20.
- 5) The Green & Environment audit will be completed within the month of Oct'20.
- 6) It was unanimously decided that the extramural seminar of all Home teaching departments will be completed positively on or before 30.09.20.
- 7) For further discussion regarding NAAC/SSR, ^{HOD} ~~discussion~~ meeting will be held on 08.09.20 at 11 AM.

Lastly the meeting was ended with vote of thanks by Captain M-Prinda, Reader in Sociology.

Approved
Prof. Dash
5-9-20

HOD, meeting dt. on. 05.09.2020
Time - 12 Pm.

Members Present

1. Pranoj Kumar Samal
2. Dushasan Panda
3. Nalamban Gana
4. Ramesh Kumar Saha
5. Anjali Kumari Dash
6. Pradyumna Pradhan
7. Ranjita Pradhan
8. Dilip Kumar Bhojari
9. Pradyumna Pradhan
10. Nibedita Pradhan
11. Jayannath Bhojari
12. Sarat Chandra Das
13. Sanjay Kumar Dash
14. Anjali Pradhan, HOD of Accounting 05/09/20
15. Neelapama Swain 05/09/2020
16. Anjali Kumar Pradhan
17. Sumantra K. Jena

Resolution No-03

HOD's Meeting dt on 08.09.2020 at 12.00 noon

Pattamundai College, Pattamundai

A Meeting of all HOD's of different departments of pattamundai college was held on 08.09.2020 at 12.00 noon in the principal office, under the chairmanship of principal Prof. Adhikari Laxminarayan Dash, the following Resolution were unanimously adopted in the H.O.D meeting for the session 2020-2021.

1. The IQAR will be submitted along with S.S.R in the month of December.
2. The laboratories will be updated with safety management.
3. It is decided that all the staffs must attend short term courses through SWAYM PORTAL.
4. Each department will give focus on project study and Science department are requested to make focus on experiments basing on the local areas.
5. The teachers are required to give more emphasis on their carrier developments.
6. Academic audit will be completed within 20th of October.
7. The teachers of the respective department are requested to collect data on students' performance and achievement.
8. The department teachers are requested to collect certificates of achievement if any received from state or national level competition.
9. The teachers of different department are requested to complete their pending reports for 2017-18, 2018-19, 2019-2020, as assigned to them at the earliest.
10. Each department are requested to take target for completion of minimum two project works for the session 2019-2020 & 2020-2021.
11. Teachers are requested to take technical help from Smt. R.N.M.Parida, Lecture in Philosophy & Smt. Nibedita Pradhan, Lecture in Pol.Science for organizing for Extramural Webinar and national level webinar.
12. The teachers are requested to contact Sri S.R.Barik, Jr. Clerk for preparation of any kind of reports after college hours.
13. The IQAC Co-ordinator is requested to verify the updated works of each departments.

At last the meeting closed with a vote of thanks by Dr.Nilamani

Teacher in Charge

HOD, meeting, date - 08.09.2020
Time - 11 AM.

Members Present :-

1. Dilip Kumar Behera.
2. Dushasan Panda
3. Prasad Kumar Jena
4. Sanjay Kumar Jena
5. Sanal Chandra Das
6. Pradyumna Pradhan.
7. Nibedita Pradhan
8. Nibedita Nayak
9. Gromant K. Jena
10. Ramesh Kumar Sahoo
11. Anjali Kumari Bish
12. Nafawani Lali
13. Pooja Panda.
14. Subhasis Mishra.
15. Vitendra Mishra

Resolution No-04

The Research and Seminar Committee Meeting held on dated 12.09.2020 at 12.30 pm, Pattamundai College, Pattamundai

A meeting of the Research and Seminar committee of Pattamundai College was held on dated 12.9.2020 at 12.30 pm in Principals office under the chairmanship of Principal, Prof. Adhikari Laxminarayan Dash the following Resolutions were unanimously adopted in the Research and Seminar Committee Meeting for the session 2020-2021

1. It was unanimously decided that all the department shall organize a National level webinar on or before 15th November, 2020 positively for the session 2020-2021
2. The resource persons must be the Professor/ Associate Professor of different universities/autonomous college across the country.
3. Each department will be provided Rs. 6000-00 (six thousand Rupees) only as financial assistance.
4. The H.O.D's are advised to submit three copies of their Webinar Reports for Department, Library and NAAC section.
5. The Honorarium of Rs. 2000-00 (Two thousand) only will be paid to the Resource person per each session.

The meeting was ended with vote of thanks by Dr Nilamani Lenka, Reader in Odia.

Approved
Prof. Dash
12.9.20

RESEARCH and Seminar Committee Meeting.
Date - 12.09.2020
Time - 12.30 PM

MEMBERS PRESENT.

- 1 - Prasad Kumar Samal.
- 2 - Duchasan Parida
- 3 - Sanjay Kumar Dash
- 4 - Ramesh Kumar Sahoo
- 5 - Nilamant Lenka

ବୈଠକ ନମ୍ବର ୪୦/ ଡା ୦୧-୦୨-୨୦୨୧.

ଅନୁପାତ ୧/୦୨/୨୦୨୧ରୁ ଉପସମାପନ ହୋଇଥିବା ୧୧ମସିହା
ସମୟରେ ପଦାର୍ଥସଂକଳନ କାର୍ଯ୍ୟରେ ଶ୍ରୀମୁଖ୍ୟ ଚୋରାଧିକାରୀ ପ୍ରମାଣ
କୈାଧିକାରୀ ସହାୟକତାରେ ଏକ ବୈଠକ ଆୟୋଜିତ ହୋଇଥିଲା
ଏହି ବୈଠକରେ ପୂର୍ବ ଆୟୋଜନମାନ ବିବରଣୀ ଡା ୦୦୫୮
ନାହିଥିଲା ଏବଂ କାର୍ଯ୍ୟକୁ ସର୍ବ ସମ୍ମତୀ କ୍ରମେ ସୂଚୀ
କରାଯାଇଥିଲା । ଏହାପରେ ଉପସମାନ ସମୟରେ ଆଗାମୀ
୨ଟି ଆବେଦନ ସମ୍ବନ୍ଧିତ ସମୟରେ ଶ୍ରୀମୁଖ୍ୟ କରାଯାଇ
ଥିଲା ଏବଂ ସମାନଙ୍କୁ ଉପସମାନ ସମୟରେ ବୈଠକରେ
ହୁଏ କରାଯାଇଥିଲା

ଆବେଦନକାରୀ:-

- ୧ ପ୍ର.ମାନସ କୁମାର ନାୟକ ଟ ୫୦,୦୦୦/- (କୋଷ୍ଠାଳୀ)
- ୨ ଶ୍ରୀ. ସୁଧାକର ନାୟକ ଟ ୫୦,୦୦୦/- (କୋଷ୍ଠାଳୀ)

Board of Directors

- ୧) Prof. S.P. Choudhury - (President)
- ୨) Dr. R.K. Sahoo - (Secretary) Retd.
- ୩) Dr. D. Parida (Member)
- ୪) Mr. S. Das (Treasurer)
- ୫) A. Parida Member
- ୬) Mr. B. Barik "
- ୭) Mr. P. Jena "

Resolution = 02

A meeting of Purchase Committee and Electronics & Electricity committee was held at 11.30 a.m. on 04.08.2020 in the Principal's office. The following resolutions are made unanimously.

1. Purchase of Computers (Laptop/ Desktop), Web camera and Projector for different departments for the purpose of online classes.
2. Purchase of Xerox machine for NAAC section, SAMS laboratory and Central library of Pattamundai College.
3. Installation of Electrical Panel Board for the main building to control and regulate the electrical distribution in main building, class room, seminar room and submersible motor.
4. Installation of solar system for energy saving.
5. LAN connection are to be made to seminar halls for internet purpose.
6. Installation of EPBX system.
7. Installation of CCTV camera in Central library and other departments.

Members Present.

1. Dushasan Panid _{04.08.2020}
2. Anil Pal _{04.08.2020}
3. Subhashis Mishra _{04.08.20}
4. Jitendra Malhotra _{04.08.20}
5. Ramesh Kumar Saha (Account Bursar) _{04.08.2020}
6. Prasad Kumar Saha (Administration Bursar) _{4/8/20}
7. Baikunth Charan Rout _{04/08/20}

[Signature]
Principal
Pattamundai College
Principal
Pattamundai College
4.08.20

IQAC COMMITTEE MEETING



HELD ON
15.11.2020



**PATTAMUNDAI COLLEGE,
PATTAMUNDAI**

REPORT

An IQAC committee meeting was held in the principal's office under the chairmanship of Prof. A .L.N Dash, Principal of the college on 15.11.2020 at 3.00 PM. He welcomed the committee members and gave brief idea about the development of NAAC reaccreditation process including academic,green,administrative audits of the college.

Dr D Parida, IQAC coordinator read out the previous resolution before the committee members for the conformation. After a detail discussion, the resolution was conformed. He also explained in detail about the submission of AQAR 2019-20 and also about SSR submission regarding the NAAC reaccreditation process.

Prof Duryodhan Parida, senior IQAC member expressed his views regarding the analysis of the feedbacks collected from different stake holders and implement it as per their requirements as far as practicable. Other members also expressed their satisfaction regarding the different developments of the college.

The meeting was ended with vote of thanks by Dr. Sunil Kumar Pradhan, IQAC member of the college.

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OFFICE OF THE PRINCIPAL
PATTAMUNDAI COLLEGE, PATTAMUNDAI

RESOLUTION No-01

Date - 15.11.2020

An IQAC Committee meeting was held on 15.11.2020 at 3.00 pm in the office of the Principal under the chairmanship of Prof. A.L.N Dash, Principal and the following resolutions were adopted unanimously.

- I. The resolution of the last meeting was readout and confirmed.
- II. The IQAC Co-ordinator, Dr. D. Parida, presented the action taken report of the previous meeting resolutions in which all the fourteen departments have already been completed the task of two extramural Seminars, a state level seminar. All the regular activities of the college have also been successfully completed in the due course of time.
- III. That the academic calendar for the session 2020-21 will be prepared after receiving guidelines of Govt. of Odisha which will be reflected in the college website.
- IV. That the AQAR of session 2019-20 will be uploaded in the NAAC site before 30-11-2020 and SSR will be prepared and completed before 31-12-2020 in view of NAAC team visit towards February 2021.
- V. That campus beautification must be given importance in view of forthcoming NAAC visit.
- VI. The college playground development is to be done as far as practicable for the smooth conduct of different game.
- VII. The computer lab is to be updated by the college for the requirement of certificate course of the students.
- VIII. Alumni registration page is to be developed in the college website to register the alumni of this college to increase their association with the college.

The meeting was ended with vote of thanks by Dr. S. K.Pradhan, a member of IQAC

Members Present

1. Prof. A.L.N Dash, Principal
2. Dr. Dushasan Parida, IQAC Coordinator *Dushasan Parida
16.11.2020*
3. Dr. Pramod Kumar Samal, Administrative Bursar *Pramod Kumar Samal*
4. Mr. Sanjib Kumar Dash, Academic Busar *Sanjib Kumar Dash*
5. Prof. Parikshita Patra, Member *Parikshita Patra*
6. Prof. Duryodhan Parida, Member *Duryodhan Parida*
7. Prof. Bharat Chandra Patra, Member *Bharat Ch Patra*
8. Sj. Sarat Chandra Giri, Tahasildar, Member
9. Smt. Chandarabati Swain, Member
10. Dr. Ramesh Kumar Sahoo, Accounts Bursar *Ramesh Kumar Sahoo*
11. Sj. Pradyumna Kumar Samantaray, Member
12. Sj. Hemanta Kumar Sahoo, Member
13. Dr. Sunil Kumar Pradhan, Member *Sunil Kumar Pradhan*
14. Prof. Jitendra Malik, Member *Jitendra Malik*
15. Prof. Subhasis Mishra, Member *Subhasis Mishra*
16. Miss Sangita Sarangi (SR) *Sangita Sarangi*
17. Miss Dipika Rani Dash (SR) *Dipika Rani Dash*
18. Sri Subrat Das (SR)

Action Taken Report of IQAC **Meeting on 27.05.2020**

The following activities were undertaken as resolved in the IQAC meeting held on 27.05.2020.

1. The college calendar for the academic session 2020-21 has not so far prepared as UGC has given a tentative calendar reflecting only the admission and examination schedule of the college but DHE, Odisha and Utkal University have not given any direction regarding this.
2. Two extramural webinars of all the fourteen departments and 10 national webinars of different departments along with two national IQAC webinars have been completed before 15-11-2020 and other 4 national webinars will be completed before the end of November 2020. Along with the webinars, a state level symposium was conducted by department of English with other different extracurricular activities.
3. All the departments have completed all the classes of honours and generic through Google meet/Zoom app/Whatsapp for the session 2019-20 and continuing the classes for the session 2020-21 through same app as suggested by IQAC and DHE, Odisha.
4. Students' feedback of +3 rd year students for the session 2019-20 which have been collected and analysed earlier was implemented as per their requirements as far as practicable such as Library automation, drinking water lavatory facilities and purchase of more books for department library.
5. The teacher parent meet will be held through online as practically they cannot come to the college in view of COVID pandemic rules after the completion of +3 First year students.
6. All the regular activities of the college such as Annual Sports, Drama, Cultural, Annual Function, Science Society Function, Odia Sahitya Samaj function have will be completed after resumption of normal class.

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Members present in the Aademic Audit on 16th November 2020

Sl. No	Name of the faculty	Signature	Mobile no
1	Mr. Adhikari Laxmi Narayan Dash, Principal	Adhikari Laxminarayan Dash	9437269192
2	Dr. Sarat Chandra Das, Sr Lecturer	Sarat Chandra Das	9776907738
3	Mr. Amiya Kumar Das, Sr Lecturer	Amiya Kumar Das	6378002732
4	Dr. Manas Kumar Nayak, Lecturer	Manas Kumar Nayak	8763776106
5	Mr. Sarojakanta Nayak, Lecturer	Sarojakanta Nayak	9583371671
6	Dr. Nilamani Lenka, Reader	Nilamani Lenka	9438329950
7	Dr. Premalata Rout, Reader	Premalata Rout	9438409031
8	Mr. Pramod Kumar Swain, Sr Lecturer	Pramod Kumar Swain	9937974209
9	Mrs. Laxmi Priya Patra, Lecturer	Laxmi Priya Patra	9437550615
10	Miss Nibedita Pradhan, Lecturer	Nibedita Pradhan	8280126619
11	Miss Simangini Das, Lecturer	Simangini Das	9090945613
12	Dr. Pramod Kumar Samal, Reader	Pramod Kumar Samal	9337143523
13	Mr. Rabindra Kumar Panda, Sr Lecturer	Rabindra Kumar Panda	9238899769
14	Mr. Ranjan Kumar Behura, Lecturer	Ranjan Kumar Behura	9668850363
15	Mr. Pradyumna Pradhan, Lecturer	Pradyumna Pradhan	9776010619
16	Mr. Subhasis Mishra, Lecturer	Subhasis Mishra	7978621173
17	Capt. Manoj Parida, Reader	Manoj Parida	9661229944
18	Mr. Ranjit Keshari Senapati, Reader	Ranjit Keshari Senapati	9437276195
19	Mrs. Nibedita Nayak, Lecturer	Nibedita Nayak	9668725524
20	Mrs. Nirupama Swain, Lecturer	Nirupama Swain	9861441134
21	Mr. Srimanata Kumar Jena, Lecturer	Srimanata Kumar Jena	971183171
22	Miss R.N Madhusmita Parida, Lecturer	R.N Madhusmita Parida	7008005356
23	Mr. Sanjib Kumar Dash, Sr Lecturer	Sanjib Kumar Dash	9938493379
24	Mr. Sourendra Prasad Choudhury, Sr Lecturer	Sourendra Prasad Choudhury	9861377145
25	Mr. Jitendra Malik, Lecturer	Jitendra Malik	7008598319
26	Mr. Ranjan Kumar Behera, Lecturer	Ranjan Kumar Behera	7077071508
27	Dr. Dushasan Parida, Reader	Dushasan Parida	7853165455
28	Dr. Sunil Kumar Pradhan, Sr Lecturer	Sunil Kumar Pradhan	9937193076
29	Mr. Ranjan Kumar Gahan, Lecturer	Ranjan Kumar Gahan	7795955911
30	Dr. Ramesh Kumar Sahoo, Reader	Ramesh Kumar Sahoo	9861375573
31	Mr. Baikuntha Chandra Roul, Sr Lecturer	Baikuntha Chandra Roul	8093771938
32	Mr. Arabinda Pandab, Lecturer	Arabinda Pandab	9937254024
33	Dr. Nirmala Kumar Sahoo, Lecturer	Nirmala Kumar Sahoo	8974405754
34	Mr. Dillip Kumar Bhuyan, Reader	Dillip Kumar Bhuyan	9437383989
35	Mrs. Sarojini Mishra, Lecturer	Sarojini Mishra	9437920782
36	Dr. Miss Anjali Kumari Dash, Sr Lecturer	Anjali Kumari Dash	9861476642
37	Mrs Suchismita Biswal, Lecturer	Suchismita Biswal	7978349618
38	Mr Ajaya Kumar Moharana, Demonstrator	Ajaya Kumar Moharana	9853512370
39	Mr Biswananth Dash, Demonstrator,	Biswananth Dash	9937087057
40	Mr Ganeswar Das, Demonstrator	Ganeswar Das	9937653916
41	Mr Gokul Chandra Dash, Demonstrator	Gokul Chandra Dash	9337924284
42	Mr Abhimanyu Mohanty, Demonstrator	Abhimanyu Mohanty	9937892556
43	Mr Satyabrata Biswal, Demonstrator	Satyabrata Biswal	9937195316

ପଟ୍ଟାମୁଣ୍ଡାଇ କଲେଜ ଆଇକ୍ୟୁଏସି ବୈଠକ



ପଟ୍ଟାମୁଣ୍ଡାଇ, ୧୬.୧୧ (ମି. ପ୍ତ): ପଟ୍ଟାମୁଣ୍ଡାଇ କଲେଜ ଆଇକ୍ୟୁଏସି ବୈଠକ କଲେଜ ଅଧ୍ୟକ୍ଷ ପ୍ରଫେସର ଇଞ୍ଜନାଭାଉଣ୍ଡ ଦାଶଙ୍କ ପୈରୋଡିକାଲ ଅନୁଷ୍ଠିତ ହୋଇଯାଇଛି । ଆସନ୍ତାବର୍ଷ ପ୍ରାରମ୍ଭରେ ନାକ ଚିମ ପଟ୍ଟାମୁଣ୍ଡାଇ କଲେଜ ପରିଚାଳନା ଆୟତ୍ତବାବୁ ବୈଠକର ବିଶେଷ ସ୍ପନ୍ଦ ହେବ । ଏହି ବୈଠକରେ ପ୍ରଫେସର ଦୁର୍ଯ୍ୟୋଧନ ପରିଡା, ପ୍ରଫେସର ପରାଶର ପାତ୍ର, ପ୍ରଫେସର ଭରତ ପାତ୍ର, ପ୍ରଧାନ ଡା. ପ୍ରମୋଦ ଦାମଲ, ଡା. ଉତ୍ତମ ସାହୁ, ସମ୍ପାଦକମାନ ଦାଶ, ଅଧ୍ୟାପକ ଶ୍ରୀରାମଚନ୍ଦ୍ର ମିଶ୍ର, କିରେଣ୍ଡ ମସିଦ, ମିସ ବାପିରାଉଣ୍ଡା, ମିସ ସଂଗୀତା ଦେବୀ ପ୍ରମୁଖ ସଭ୍ୟସଭ୍ୟା ନାକ ଚିମର ସପକ ପରିଚାଳନା ସମ୍ପର୍କରେ ଆଲୋଚନା କରିଥିଲେ । କଲେଜ ଅଧ୍ୟକ୍ଷ ପ୍ରଫେସର ଦାଶ ନାକ ଚିମ ପରିଚାଳନା ନେଇ ପ୍ରସ୍ତୁତି ସଂପର୍କରେ ସମେତ ସୂଚନା ଦେଇଥିଲେ । ଆଇକ୍ୟୁଏସି ସମ୍ପାଦକ ଡା. ଦୁଃଖୀଦେବ ପରିଡା ନାକ ପ୍ରସ୍ତୁତି ନେଇ ବିସ୍ତୃତ ଡିପୋର୍ଟ ଉପସ୍ଥାପନ କରିଥିଲେ । ପ୍ରଧାନ ଡା. ସୁନିଲକୂମାର ପ୍ରଧାନ ଧନ୍ୟବାଦ ଦେଇଥିଲେ । ସେନା କଲେଜ କାର୍ଯ୍ୟାଳୟ ପରିଚାଳନା କରିଥିଲେ ।

THE SAMAG : 17.11.2020

ପଟ୍ଟାମୁଣ୍ଡାଈ କଲେଜ ଆଇକ୍ୟୁଏସି ବୈଠକ

ପଟ୍ଟାମୁଣ୍ଡାଈ, ୧୭/୧୧(ଭବିତ): ପଟ୍ଟାମୁଣ୍ଡାଈ କଲେଜ ଆଇକ୍ୟୁଏସି ବୈଠକ କଲେଜ ଅଧ୍ୟକ୍ଷ ପ୍ରଫେସର ଲକ୍ଷ୍ମୀନାରାୟଣ ଦାଶଙ୍କ ପୌରୋହିତ୍ୟରେ ଅନୁଷ୍ଠିତ ହୋଇଯାଇଛି। ଅବଦାନର୍ଥୀ ପ୍ରାଚାର୍ଯ୍ୟଙ୍କ ନାମ ବିମ୍ବୁ ପଟ୍ଟାମୁଣ୍ଡାଈ କଲେଜ ପରିଦର୍ଶନରେ ଆସୁଥିବାରୁ ବୈଠକର ବିଶେଷ ଗୁରୁତ୍ୱ ରହିଛି। ଏହି ବୈଠକରେ ପ୍ରଫେସର ଦୁର୍ଲ୍ଲଭାକ ପରିଡ଼ା, ପ୍ରଫେସର ପରାକ୍ଷିତ ପାତ୍ର, ପ୍ରଫେସର ଭଗତ ପାତ୍ର, ପ୍ରାଧ୍ୟାପକ ଡ. ପ୍ରମୋଦ ସାମଲ, ଡ. ରମେଶ ସାହୁ, ସାଂସଦ କୁମାର ଦାଶ, ଅଧ୍ୟକ୍ଷଙ୍କ ଶୁଭାଶିଷ ମିଶ୍ର, ଜିତେନ୍ଦ୍ର ମନ୍ତ୍ରୀ, ମିସ ଦୀପିକାଭାଣୀ, ମିସ ସଂଗୀତା ଶର୍ମା ପ୍ରମୁଖ ସଭ୍ୟ/ସଭ୍ୟାମାନେ ଅଭୋଚନାରେ ଭାଗନେଇ ନାମ ବିମ୍ବୁଙ୍କ ଉପକ ପରିଦର୍ଶନ ନେଇ ବିଆପରାଧିତା ପରକ୍ଷେପ ସଂପର୍କରେ ଅଭୋଚନା କରିଥିଲେ। କଲେଜ ଅଧ୍ୟକ୍ଷ ପ୍ରଫେସର ଦାଶ ନାମ ବିମ୍ବୁ ପରିଦର୍ଶନ ନେଇ ପ୍ରସ୍ତୁତି ସଂପର୍କରେ ସଭ୍ୟମାନଙ୍କୁ ଦୂରତା ଦେଇଥିଲେ। ଆଇକ୍ୟୁଏସି ସଂସଦର ଚକ୍ରର ଦୁଃଖାଦର ପରିଚା ନାମ ପ୍ରସ୍ତୁତି ନେଇ ବିସ୍ତୃତ ବିଦ୍ୟୋର୍ତ୍ତ ଉପସ୍ଥାପନ କରିଥିଲେ। ପ୍ରାଧ୍ୟାପକ ଡ. ସୁନିଲ କୁମାର ପ୍ରଧାନ ଧନ୍ୟବାଦ ଦେଇଥିଲେ। ବହୁମଣି ଭେଟା କାର୍ଯ୍ୟକ୍ରମ ପରିଚାଳନା କରିଥିଲେ।

THE SAMBAD: 18.11.2020